

# HIGH SCHOOL STUDENT DUAL ENROLLMENT APPLICATION FOR PARENTS/GUARDIANS



South Dakota's public universities offer high school students the chance to earn dual credits for their high school diploma and college degree.



## CREATING THE PARENT ACCOUNT

- When your child completes their portion of the dual enrollment application, you will receive an email with the subject line "Parent/Guardian Consent for [Student Name] for High School Student Dual Enrollment Admissions." At the end of that email, there is a link to complete your section of the form. You will create a new account and complete the parent portion of the application.
- When creating your parent account in Dynamic Forms, ensure the following:
  - Use your name so that your signature displays correctly
  - Use the email address that was used to request your signature (i.e., where the notification email was sent). The parent email used on your account must match to find your child's form in the system.
- Should changes need to be made to profile information, or if students need to use a different email to request your signature, please see the Troubleshoot & Support section below for instructions.



## SIGNING THE APPLICATION

- Parents will be required to sign off on the student application in **two** places: under the expectations and guidelines of the dual enrollment program, as well as the financial terms and conditions.
- Parents **must submit** the application after signing. Parents will review through the remainder of the application by selecting "Next" at the bottom of each page. The submit button will be on the past page of the application. The school official will not receive the application until the parent has submitted the form.



## DUAL ENROLLMENT PROGRAMS

- **High School Dual Credit (HSDC)(Juniors - Seniors):** Course are offered face-to-face on campus or online and are taught by campus faculty; in-district courses may be taught by university faculty at the high school. These courses are offered at a cost of \$78.48/credit hour to the student.
- **Concurrent and Rising Scholar (Juniors - Seniors):** Dual credit courses offered at some high schools and taught by a qualified high school teacher. These courses are offered at \$40/credit hour.
- **Non-Degree Seeking, Full Tuition Rate (Freshman - Seniors):** Approval from high school is required and can count towards credit at the high school level. These courses are offered at the full tuition rate, including student fees, but are an option for students who do not qualify for the HSDC or Concurrent/Rising Scholar programs, or who wish to take courses that are not offered as part of those programs.



## WORKFLOW

- Student
- Parent/legal guardian (Student specifies the first name, last name, and e-mail)
- High school official (Student specifies the first name, last name, and e-mail); confirm the name and email with your high school prior to filling out the application.
- Primary institution and institution(s) offering the courses applied for



## TROUBLESHOOT & SUPPORT

- [Support Request](#)
- [Updating Contacts and Resending Email Notifications](#)
- [Updating or Changing Profile Information](#)
- [Create Dynamic Forms Account](#)

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LEARN MORE ABOUT HIGH SCHOOL DUAL ENROLLMENT AT [SDBOR.EDU/DUAL-ENROLLMENT](https://sdbor.edu/dual-enrollment)

